



Qualification Specification

ProQual Level 1 Award in Basic Construction Skills

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This qualification is part of ProQual's broad offer of qualifications in the construction Sector.

To find out more about other qualifications in this, or any other sector, or for our latest fees; check our Fees Schedule via the QR code below:



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Introduction

The ProQual Level 1 Award in Basic Construction Skills provides a nationally recognised qualification for those who wish to enter the construction sector, but do not yet have occupational experience.

The aims of this qualification are:

- To allow those who wish to enter the construction sector to develop the basic knowledge underpinning a construction trade or trades of their choice.
- To allow those who wish to enter the construction sector to develop basic practical skills in a construction trade or trades of their choice.
- To provide new entrants to the construction industry with career progression opportunities.

The awarding body for this qualification is ProQual AB. This qualification has been approved for delivery in England. The regulatory body for this qualification is Ofqual, and this qualification has been accredited onto the Regulated Qualification Framework (RQF), and has been published in Ofqual's Register of Qualifications.

Qualification Profile

Qualification Title:	ProQual Level 1 Award in Basic Construction Skills
Qualification Number:	610/5383/1
Level:	1
Total Qualification Time (TQT):	10 Hours (1 Credit)
Guided Learning Hours (GLH):	9 Hours
Assessment:	Pass / Fail
	Internally assessed and verified by centre staff.
	Externally verified by ProQual external verifiers.
Qualification Start Date:	03/03/2025
Qualification Review Date:	03/03/2028

Learner Profile

There are no formal academic entry requirements for this qualification. Centres should carry out their own assessment to establish candidate's existing knowledge and skills in order to develop the assessment plan.

Candidates must be aged **at least** 14 years old on the day that they are registered for this qualification. Centres are reminded that no assessment activity may take place until a candidate has been registered.

Candidates who complete this qualification may progress into other qualifications in ProQual's construction skills suite.

Qualification Structure

Candidates for this qualification must complete **at least one** of the units below. Candidates may complete more than one unit.

Unit Number	Unit Title	Level	TQT	GLH
Mandatory Units – Candidates must complete all units in this group.				
A/651/5091	Basic Site Carpentry Skills	1	10	9
D/651/5092	Basic Blockwork Skills	1	10	9
F/651/5093	Basic Quion Skills	1	10	9
H/651/5094	Basic Rendering Skills	1	10	9
J/651/5095	Basic Hand Plane Skills	1	10	9
K/651/5096	Basic Cabinet Making Skills	1	10	9
L/651/5097	Basic Brickwork Skills	1	10	9
M/651/5098	Basic Plastering Skills	1	10	9
R/651/5099	Basic Hand Tool Skills	1	10	9
F/651/5100	Basic Paint Finishing Skills	1	10	9
J/651/5102	Basic Flooring Skills	1	10	9
K/651/5103	Basic Fitted Interior Skills	1	10	9
M/651/5105	Basic Pipework Skills	1	10	9
R/651/5106	Basic Surface Preparation Skills	1	10	9
Y/651/5108	Basic Hardwood Finishing Skills	1	10	9
A/651/5109	Basic Bench Joinery Skills	1	10	9
H/651/5110	Basic Papering Skills	1	10	9
J/651/5111	Basic Tiling Skills	1	10	9
K/651/5112	Basic Partitioning Skills	1	10	9

Centre Requirements

Centres must be approved to deliver this qualification. If your centre is not approved to deliver this qualification, please complete and submit the **ProQual Additional Qualification Approval Form**.

Materials produced by centres to support candidates should:

- Enable them to track their achievements as they progress through the learning outcomes and assessment criteria.
- Provide information on where ProQual's policies and procedures can be viewed.
- Provide a means of enabling Internal and External Quality Assurance staff to authenticate evidence.

Centres must have the appropriate equipment to enable candidates to carry out the practical requirements of this qualification.

Certification

Candidates who achieve the requirements for this qualification will be awarded:

- A certificate listing all units achieved, and
- A certificate giving the full qualification title:

ProQual Level 1 Award in Basic Construction Skills

Claiming certificates

Centres may claim certificates for candidates who have been registered with ProQual and who have successfully achieved the qualification. All certificates will be issued to the centre for successful candidates.

Unit certificates

If a candidate does not achieve all of the units required for a qualification, the centre may claim a unit certificate for the candidate which will list all of the units achieved.

Replacement certificates

If a replacement certificate is required a request must be made to ProQual in writing. Replacement certificates are labelled as such and are only provided when the claim has been authenticated. Refer to the Fee Schedule for details of charges for replacement.

Assessment Requirements

Each candidate is required to produce a portfolio of evidence which demonstrates their achievement of all of the learning outcomes and assessment criteria for each unit.

Evidence can include:

- Observation report by assessor
- Assignments/projects/reports
- Professional discussion
- Witness testimony
- Candidate product
- Worksheets
- Record of oral and written questioning
- Recognition of Prior Learning

Candidates must demonstrate the level of competence described in the units. Assessment is the process of measuring a candidate's skill, knowledge and understanding against the standards set in the qualification.

Centre staff assessing this qualification must be **occupationally competent** and qualified to make assessment decisions. Assessors who are suitably qualified may hold a qualification such as, but not limited to:

- ProQual Level 3 Certificate in Teaching, Training and Assessment.
- ProQual Level 3 Award in Education and Training.
- ProQual Level 3 Award in Assessing Competence in the Work Environment.

Candidate portfolios must be internally verified by centre staff who are **occupationally knowledgeable** and qualified to make quality assurance decisions. Internal verifiers who are suitably qualified may hold a qualification such as:

- ProQual Level 4 Award in the Internal QA of Assessment Processes and Practice.
- ProQual Level 4 Certificate in Leading the Internal QA of Assessment Processes and Practice.

Occupationally competent means capable of carrying out the full requirements contained within a unit. **Occupationally knowledgeable** means possessing relevant knowledge and understanding.

Enquiries, Appeals and Adjustments

Adjustments to standard assessment arrangements are made on the individual needs of candidates. ProQual's Reasonable Adjustments Policy and Special Consideration Policy sets out the steps to follow when implementing reasonable adjustments and special considerations and the service that ProQual provides for some of these arrangements.

Centres should contact ProQual for further information or queries about the contents of the policy.

All enquiries relating to assessment or other decisions should be dealt with by centres, with reference to ProQual's Enquiries and Appeals Procedures.

Units – Learning Outcomes and Assessment Criteria

Title:		Basic Site Carpentry Skills		Level:	1	
Unit Number:		A/651/5091	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>			Assessment Criteria <i>The learner can:</i>			
1	Know the site carpentry operations included in second fixing.	1.1	List four second fixing operations.			
2	Know the resources required to fix mouldings.	2.1	Identify: <ul style="list-style-type: none"> • Tools. • Materials. 			
3	Join timber.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Mark out. • Gauge. • Cut. • Assemble • Clean-up work area. 			

Additional Assessment Information

Where an assessment criteria is **knowledge based**. This means that evidence is expected to take the form of candidate's written work and/or records of appropriate professional discussions.

Where an assessment criteria is **competency based**. This means that the candidate is expected to perform the tasks, and demonstrate the level of competence, outlined in the assessment criteria. It is expected that evidence will be a combination following:

- Photographic and/or video evidence of the candidate's practical work.
- Assessor's observation report.
- Expert witness testimony.
- Candidate reflection on own practical work.

An observation report and witness testimony are differentiated as follows:

- An **assessor's report** is completed by a qualified assessor who observes the candidate carrying out practical work. The assessor will make assessment decisions as they observe and record these in the report, alongside a commentary of what they observe.
- A **witness statement** is completed by a suitably qualified or experienced expert who observes the candidate carrying out practical work. The witness statement will contain **only** a commentary of what has been observed. An assessor must then use the witness statement, alongside any additional evidence to make assessment decisions.
- In all cases, an assessor's report is preferred as evidence over a witness statement; as it is always better for an assessor to observe a candidate live.

Assessors may wish use to use a checklist or evidence matrix to organise and track the assessment outcomes that have been achieved, but these **do not**, in themselves, constitute evidence of achievement.

An assessor's report or witness statement alone is unlikely to be sufficient evidence of achievement. Reports and statements should always be accompanied by photographic and/or video evidence.

Title:	Basic Blockwork Skills		Level:	1	
Unit Number:	D/651/5092	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to lay blocks.	1.1	Identify block laying: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Lay blocks.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Cut. • Gauge. • Level. • Plumb. • Range. • Build square. • Form opening. • Install vertical damp proof course. • Install insulation. • Install wall ties. • Form stopped ends. • Lay to building line. • Position lintel. • Joint. 		
3	Clean up on completion.	3.1	Use safe working practices to clean: <ul style="list-style-type: none"> • Tools. • Equipment. • Work area. 		

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Title:	Basic Quion Skills		Level:	1	
Unit Number:	F/651/5093	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to lay bricks and blocks.	1.1	Identify block laying: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Mark a squire corner.	2.1	Use safe working practices to establish a right angled quoin.		
3	Dry bond quoins.	3.1	Use safe working practices to dry bond brick and block quoins to a : <ul style="list-style-type: none"> • Half-brick thick wall. • One brick thick wall. 		
4	Build quoins.	4.1	Use safe working practices to build brick and block quoins and maintain: <ul style="list-style-type: none"> • Bond. • Gauge. • Level. • Plumb. • Ranging. • Square. 		

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Title:		Basic Rendering Skills		Level:		1	
Unit Number:		H/651/5094		TQT:		10	
				GLH:		9	
Learning Outcomes <i>The learner will be able to:</i>				Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to render blockwork.	1.1	Identify rendering: <ul style="list-style-type: none"> • Hand tools. • Resources. • Mortar ratio. 				
2	Prepare a background surface.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Clean background surface. • Apply corner beads. 				
3	Apply coatings.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Mix render. • Apply background render coat. • Apply finish render coat. 				
4	Clean up on completion.	4.1	Use safe working practices to clean: <ul style="list-style-type: none"> • Tools. • Equipment. • Work area. 				

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Title:	Basic Hand Plane Skills		Level:	1	
Unit Number:	J/651/5095	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the hand tools required to plane timber.	1.1	Identify rendering: <ul style="list-style-type: none"> • Types of hand planes. • Parts of hand planes. 		
2	Plane timber.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Sharpen plane irons. • Produce planned all-round timber. • Produce shaped components, including curved, tapered, chamfered and rebated edges. 		

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Title:		Basic Cabinet Making Skills		Level:		1	
Unit Number:		K/651/5096		TQT:		10	
				GLH:		9	
Learning Outcomes <i>The learner will be able to:</i>			Assessment Criteria <i>The learner can:</i>				
1	Know the resources required to render blockwork.	1.1	Identify cabinet making: <ul style="list-style-type: none"> • Hand tools. • Materials. 				
2	Prepare a background surface.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Set out. • Determine joint pitch. • Mark out. • Gauge. • Square lines. • Cut. • Drill (hand tools only). • Shape. • Recess. • Use adhesive. • Assemble. • Clean off joints. • Clean-up work area. 				

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Title:	Basic Brickwork Skills		Level:	1	
Unit Number:	L/651/5097	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to lay bricks and blocks.	1.1	Identify bricklaying: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Joint brick and block work.	2.1	Use safe working practices to lay: <ul style="list-style-type: none"> • Bed joints. • Perp joints. 		
3	Lay bricks and blocks.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Gauge. • Level. • Plumb. • Range. • Build square. • Cut. • Install damp proof courses. • Install ventilation. • Install insulation. • Install wall ties. • Form stopped ends. • Lay to building line. • Joint. 		
4	Clean up on completion.	4.1	Use safe working practices to clean: <ul style="list-style-type: none"> • Tools. • Equipment. • Work area. 		

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Title:	Basic Plastering Skills		Level:	1	
Unit Number:	M/651/5098	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to apply plaster.	1.1	Identify plastering: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Prepare a background surface.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Clean background surfaces. • Apply corner beads. 		
3	Apply plaster coats.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Mix plaster. • Apply background plaster coat. • Apply setting coat. • Apply finish coat. 		
4	Clean up on completion.	4.1	Use safe working practices to clean: <ul style="list-style-type: none"> • Tools. • Equipment. • Work area. 		

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Title:		Basic Hand Tool Maintenance Skills		Level:		1
Unit Number:		R/651/5099	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>			Assessment Criteria <i>The learner can:</i>			
1	Identify tools that require maintenance.	1.1	Identify:	<ul style="list-style-type: none"> • Hand tools. • Parts of hand tools requiring maintenance. 		
2	Maintain hand tools	2.1	Use safe working practices to:	<ul style="list-style-type: none"> • Strip down. • Hone. • Sharpen. • Set. • File. • Replace. • Repair. • Deburr. • Clean. • Lubricate. • Re-assemble. • Adjust. 		

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Title:	Basic Paint Finishing Skills			Level:	1
Unit Number:	F/651/5100	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to apply paint finishes.	1.1	Identify painting: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Prepare the work area.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Protect surrounding area from damage. • Prepare surfaces. 		
3	Apply paint.	3.1	Use safe working practices to apply: <ul style="list-style-type: none"> • Primer. • Undercoat. • Finish coat 		
		3.2	Display appropriate signs on completion.		
4	Clean up on completion.	4.1	Use safe working practices to clean: <ul style="list-style-type: none"> • Tools. • Equipment. • Work area. 		

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Title:		Basic Flooring Skills		Level:		1	
Unit Number:		J/651/5102		TQT:		10	
				GLH:		9	
Learning Outcomes <i>The learner will be able to:</i>				Assessment Criteria <i>The learner can:</i>			
1	Know the terms used in flooring.	1.1	Identify flooring terms.				
2	Know the resources require to carry out flooring operations.	2.1	Identify flooring: <ul style="list-style-type: none"> • Hand tools. • Resources. 				
3	Produce flooring joints.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Mark out. • Determine joint pitch. • Determine joint ratios. • Cut. • Recess. • Assemble. • Wedge. • Nail. • Clean-up work area on completion. 				

Additional Assessment Information

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Title:	Basic Fitted Interior Skills		Level:	1	
Unit Number:	K/651/5103	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to fit interiors.	1.1	Identify: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Fit interiors.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Assemble. • Position. • Bend pipes. • Form joints. • Level. • Plumb. • Install. 		

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Title:	Basic Pipework Skills		Level:	1	
Unit Number:	M/651/5105	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to produce copper pipework.	1.1	Identify: <ul style="list-style-type: none"> • Hand plumbing tools. • Copper plumbing resources. 		
2	Produce copper pipework.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Form pulled bends. • Produce bends using compression fittings. • Produce tee joints using compression fittings. • Produce reducing joints. • Apply proprietary sealant. 		

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Title:	Basic Surface Preparation Skills			Level:	1
Unit Number:	R/651/5106	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required for surface preparation.	1.1	Identify the required: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Prepare surfaces and work area.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Erect proprietary access equipment. • Prepare work area. • Prepare surfaces, • Displace appropriate signs. 		
3	Apply background paper.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Cut. • Paste. • Apply horizontally. • Trim. • Seam roll. 		

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Title:		Basic Hardwood Finishing Skills		Level:	1	
Unit Number:		Y/651/5108	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>				
1	Know the resources required to apply hardwood finishes.	1.1	Identify the required: <ul style="list-style-type: none"> • Tools. • Resources. 			
2	Apply hardwood finishes.	2.1	Use safe working practices to apply the following to pre-prepared hardwood surfaces: <ul style="list-style-type: none"> • Oil. • Stain. • Varnish. • French polish. • Wax. 			

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Title:	Basic Bench Joinery Skills		Level:	1	
Unit Number:	A/651/5109	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to produce a panelled joinery product.	1.1	Identify the: <ul style="list-style-type: none"> • Tools. • Materials. 		
2	Mark out timber to produce a panelled joinery product.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Determine face marks. • Measure. • Mark out. • Square lines around. • Gauge. 		
3	Produce a panelled joinery product.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Cut joints. • Produce grooves. • Apply adhesive. • Assemble. • Square up. • Wedge joints. • Clean off joints. • Clean-up work area. 		

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Title:	Basic Papering Skills			Level:	1
Unit Number:	H/651/5110	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required for surface preparation.	1.1	Identify the required: <ul style="list-style-type: none"> • Tools. • Resources. 		
2	Prepare surfaces and work area.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Erect proprietary access equipment. • Prepare work area. • Prepare surfaces. • Display appropriate signs. 		
3	Apply decorative wall paper.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Plumb. • Match. • Measure. • Cut. • Paste. • Apply vertically. • Align as required. • Trim. • Seam roll. • Remove excess adhesive. • Clean-up on completion. 		

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Title:	Basic Tiling Skills			Level:	1
Unit Number:	J/651/5111	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the resources required to fix tiling.	1.1	Identify tiling: <ul style="list-style-type: none"> • Hand tools. • Resources. 		
2	Prepare a the work area.	2.1	Use safe working practices to: <ul style="list-style-type: none"> • Protect surrounding area from damage. • Prepare surfaces. 		
3	Fix tiles.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Set out. • Measure. • Cut. • Mix. • Fix. • Grout. • Clean-up work area on completion. 		

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Title:	Basic Partitioning Skills		Level:	1	
Unit Number:	K/651/5112	TQT:	10	GLH:	9
Learning Outcomes <i>The learner will be able to:</i>		Assessment Criteria <i>The learner can:</i>			
1	Know the terms used in partitioning.	1.1	Identify partitioning terms.		
2	Know the resources required to carry out partitioning.	2.1	Identify: <ul style="list-style-type: none"> • Tools. • Materials. 		
3	Produce and assemble a portion of studwork partition.	3.1	Use safe working practices to: <ul style="list-style-type: none"> • Measure. • Mark out. • Determine joint pitch. • Cut. • Notch. • Recess. • Assemble. • Nail. • Wedge. • Clean-up work area on completion. 		

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Appendix One – Command Verb Definitions

The table below explains what is expected from each **command verb** used in an assessment objective. Not all verbs are used in this specification

Apply	Use existing knowledge or skills in a new or different context.
Analyse	Break a larger subject into smaller parts, examine them in detail and show how these parts are related to each other. This may be supported by reference to current research or theories.
Classify	Organise information according to specific criteria.
Compare	Examine subjects in detail, giving the similarities and differences.
Critically Compare	As with compare, but extended to include pros and cons of the subject. There may or may not be a conclusion or recommendation as appropriate.
Describe	Provide detailed, factual information about a subject.
Discuss	Give a detailed account of a subject, including a range of contrasting views and opinions.
Explain	As with describe, but extended to include causation and reasoning.
Identify	Select or ascertain appropriate information and details from a broader range of information or data.
Interpret	Use information or data to clarify or explain something.
Produce	Make or create something.
State	Give short, factual information about something.
Specify	State a fact or requirement clearly and in precise detail.



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